FREEDOM OF INFORMATION COVERSHEET

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016*.

FOI reference: TCCSFOI 2018-008

<table>
<thead>
<tr>
<th>Information to be published</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Access application</td>
<td>Published</td>
</tr>
<tr>
<td>2. Decision notice and schedule</td>
<td>Published</td>
</tr>
<tr>
<td>3. Documents</td>
<td>Published with redactions</td>
</tr>
<tr>
<td>4. Additional information identified</td>
<td>No</td>
</tr>
<tr>
<td>5. Fees</td>
<td>n/a</td>
</tr>
<tr>
<td>6. Processing time (in working days)</td>
<td>32 days (extension granted)</td>
</tr>
<tr>
<td>7. Decision made by Ombudsman</td>
<td>n/a</td>
</tr>
<tr>
<td>8. Additional information identified by Ombudsman</td>
<td>n/a</td>
</tr>
<tr>
<td>9. Decision made by ACAT</td>
<td>n/a</td>
</tr>
<tr>
<td>10. Additional information identified by ACAT</td>
<td>n/a</td>
</tr>
</tbody>
</table>
Hi Team,

This was forwarded to me this afternoon. Can you please confirm that TCCS accepts transfer?

Cheers
Matt Leonard | Freedom of Information Coordinator | Reporting and Information Management
Ph: 02 6207 3417
Corporate | Chief Minister, Treasury and Economic Development Directorate | ACT Government Level 2, Canberra Nara Centre | GPO Box 158 Canberra ACT 2601 | www.act.gov.au
16 January 2018

The FOI Officer
Access Canberra
Chief Minister, Treasury and Economic Directorate
GPO Box 158
CANBERRA ACT 2601

Dear Sir/Madam

Subject: FOI Request

Pursuant to the Freedom of Information Act 1982 access is requested to documents, including photos, relating to any complaints made by members of the public between 1/12/2015 and 10/12/2017 regarding falls or incidents caused by uneven and/or broken pavement located outside the north-west corner of the Canberra Tradesmen's Union Club, 2 Badham Street Dickson ACT 2602. Access is also requested to documents that include any works requisitioned to be carried out in re of this area of pavement following any complaints made about this area of pavement.

Could you please confirm receipt of this letter and provide access to any relevant documents by 18 February 2018. Thank you for your co-operation.

Yours faithfully

[Redacted]

[Redacted]

Address:

[Redacted]
Dear [Redacted]

**Freedom of information request:** Reference 18-008

I refer to your application made under the *Freedom of Information Act 2016* (the FOI Act) received by the Transport Canberra and City Services (TCCS) directorate on 25 January 2018, in which you sought access to:

- documents, including photos relating to any complaints made by members of the public between 1 December 2015 and 10 December 2017 regarding falls or incidents caused by uneven and/or broken pavement located outside the northwest corner of the Canberra Tradesmen’s Union Club, 2 Badham Street, Dickson ACT.

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

I understand that you have agreed to an extension for TCCS to provide a decision on your access application by 14 March 2018.

**Decision on access**

A search of TCCS records was conducted and four documents were identified that fall within the scope of your request.

I have included as Attachment A to this decision the schedule of relevant documents. This provides a description of each document that falls within the scope of your request and the access decision for each of those documents.

Documents identified as relevant to your request contain information that I consider to be, on balance, contrary to the public interest to disclose under the test set out in section 17 of the Act.

I have decided to grant access, under section 50 of the Act, to copies of documents (Attachment B) with deletions applied to information that I consider would be contrary to the public interest to disclose.

**Statement of Reasons**
The information considered contrary to the public interest to disclose includes:

- costing amounts for works undertaken by a third party contractor; and
- the name and contact details of third parties.
The material I have considered in the assessment of these documents includes:

- the FOI Act, in particular:
  - Schedule 2 (b)(i) – the person making the request
  - Schedule 2.2 (a)(xi) – prejudice trade secrets, business affairs or research of an agency or persons
- the Information Privacy Act 2014; and
- the content of the documents that fall within the scope your request.

Documents referenced numbers 1 and 3 of the identified documents contains a breakdown of costing amounts for works undertaken by third party contractors. I have decided that it is not in the public interest to disclose this information as it could have an adverse effect on the business affairs of the third party contractors especially if this information was released to its competitors.

Documents referenced number 4 of the identified documents contains information of a third party. Disclosure of personal information is governed by the ‘use and disclosure’ privacy principles. Part 3 of the Information Privacy Act 2014 (TPP 6.1) states that an agency that holds personal information about an individual that has been collected for a particular purpose, must not disclose the information to a third party unless the individual has consented to the use or disclosure of the information. I have, therefore, decided that it is not in the public interest to disclose information that is considered as personal information.

**Charges**
No fee is payable as the number of pages being released is within the fee-free threshold.

**Online publishing – disclosure log**
Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents released in response to your access application will be published in the TCCS disclosure log from 3 days after the date of this decision. Your personal details will not be published.


**Ombudsman review**
My decision on your access request is a reviewable decision as identified in Schedule 3 of the Act. You have the right to seek Ombudsman review of this outcome under section 73 of the Act within 20 working days from the day that my decision is published in TCCS’ disclosure log or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision, you may write to the Ombudsman at:

The ACT Ombudsman
GPO Box 442
CANBERRA ACT 2601

Via email: ombudsman@ombudsman.gov.au
ACT Civil and Administrative Tribunal (ACAT) review
Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from ACAT at:
ACT Civil and Administrative Tribunal
Level 4, 1 Moore Street
GPO Box 370
CANBERRA CITY ACT 2601
Telephone: (02) 6207 1740
www.acat.act.gov.au

If you have any questions concerning the Directorate’s processing of your request, or would like further information, please contact the Directorate’s FOI Coordinator on 6205 5408 or email tccs.foi@act.gov.au.

Yours sincerely

Cherie Hughes
Information Officer
Transport Canberra and City Services

\[\text{\today}\]
March 2018
FREEDOM OF INFORMATION SCHEDULE

PLEASE BE AWARE THAT UNDER THE FREEDOM OF INFORMATION ACT 2016, SOME OF THE INFORMATION PROVIDED TO YOU WILL BE RELEASED TO THE PUBLIC THROUGH THE ACT GOVERNMENT'S OPEN ACCESS SCHEME. THE OPEN ACCESS RELEASE STATUS COLUMN OF THE TABLE BELOW INDICATES WHAT DOCUMENTS ARE INTENDED FOR RELEASE ONLINE THROUGH OPEN ACCESS.

PERSONAL INFORMATION OR BUSINESS AFFAIRS INFORMATION WILL NOT BE MADE AVAILABLE UNDER THIS POLICY. IF YOU THINK THE CONTENT OF YOUR REQUEST WOULD CONTAIN SUCH INFORMATION, PLEASE INFORM THE CONTACT OFFICER IMMEDIATELY.

INFORMATION ABOUT WHAT IS PUBLISHED ON OPEN ACCESS IS AVAILABLE ONLINE AT: HTTP://WWW.TCCS.ACT.GOV.AU/ABOUT-US/FREEDOM_OF_INFORMATION

<table>
<thead>
<tr>
<th>REFERENCE NO</th>
<th>WHAT ARE THE PARAMETERS OF THE REQUEST</th>
</tr>
</thead>
<tbody>
<tr>
<td>18-008</td>
<td>PAVEMENT OUTSIDE CANBERRA TRADESMAN'S UNION CLUB, DICKSON</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REF NO</th>
<th>PAGE NUMBER</th>
<th>DESCRIPTION</th>
<th>DATE</th>
<th>STATUS</th>
<th>REASON FOR NON-RELEASE OR DEFERRAL</th>
<th>OPEN ACCESS RELEASE STATUS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1</td>
<td>DEFECT ID 61262</td>
<td>13 APRIL 2016</td>
<td>PARTIAL ACCESS</td>
<td>DOCUMENTS RELATING TO BUSINESS AFFAIRS</td>
<td>PARTIAL ACCESS</td>
</tr>
<tr>
<td>2</td>
<td>2</td>
<td>DEFECT ID 61264</td>
<td>13 APRIL 2016</td>
<td>FULL ACCESS</td>
<td></td>
<td>FULL ACCESS</td>
</tr>
<tr>
<td>3</td>
<td>3</td>
<td>WORK ORDER ACT/5919</td>
<td>15 APRIL 2016</td>
<td>PARTIAL ACCESS</td>
<td>DOCUMENTS RELATING TO BUSINESS AFFAIRS</td>
<td>PARTIAL ACCESS</td>
</tr>
<tr>
<td>4</td>
<td>4</td>
<td>ICS FORM – ID 972046</td>
<td>8 APRIL 2016</td>
<td>PARTIAL ACCESS</td>
<td>INFORMATION PRIVACY ACT 2014</td>
<td>PARTIAL ACCESS</td>
</tr>
</tbody>
</table>
Defect Id: 61262
Asset: PATH-50323
Defect Desc: Displaced concrete path
Defect Status: COMPLETED
Activity: PA: Path/Path Cross/Ver. Cross/Driveway/Keel + GU/RC
Defect Type: PA18: Path: Concrete Displaced
Inspector: MAT
Inspection Batch: 44271
Initiation Type: NY
Priority: 3180
SISS: ALL
Roadside Type: X
X: 27158.13
Y: 10724.3

Date Inspected: 13/04/2016 14:26
Date Recorded: 13/04/2016 14:30
Date Repair Due: 13/05/2016
Work Status: COMPLETED
Work Order: ACT/5919
Work Status: COMPLETED
Target Complete: 13/05/2016 14:29
Date Completed: 27/04/2016 08:00
Check Date: 
Check Result: 
Payment Id: 

Item Code: PA12
Description: Grind
Quantity: 8.00
Unit: LIN/M
Rate: 
Cost: 

Summary
Print
**Defect ID:** 61264  
**Asset:** PATH - 61264  
**Road Section:** 61023  
**Road Desc:** FIELD VERIFIED  
**Location:** 2. Radham Street, Dickson  
**Special Info:** Please cold mix small sections near trades entrance, matt  
**Activity:** PA - Path/Pram/Cross/veh. Cross/Driveways/Kerb + Gutt/G  
**Defect Type:** PA38: Path - Concrete Displaced  
**Defect Desc:** Damaged concrete path panels  
**Defect Status:** COMPLETED  
**Date Inspected:** 13/APR/2016 14:32  
**Date Recorded:** 13/APR/2015 14:33  
**Date Repair Due:** 10/OCT/2016  
**Repair Desc:** PA38: Path - Cold mix  
**Treatment:** PACM - PA - Cold mix  
**Total Cost:**  

<table>
<thead>
<tr>
<th>Item/Code</th>
<th>Description</th>
<th>Dim 1</th>
<th>Dim 2</th>
<th>Dim 3</th>
<th>Quantity</th>
<th>Unit</th>
<th>Rate</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>PA38</td>
<td>Coldmix</td>
<td></td>
<td></td>
<td></td>
<td>LINIM</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Update Inv:**  
**Notify:**  
**Recharge:**  
**Inspection Batch:** 44273  
**Inspector:** MAT  
**Inspection Id:** 81338  
**Inspection Date:**  
**Priority:** 3.180  
**Status:** ALL  
**Roadside Type:** X  
**Y:** 607258.31  

**BOQ Items**
<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Work Order</td>
<td>ACT75919</td>
</tr>
<tr>
<td>Road Type</td>
<td>AREA</td>
</tr>
<tr>
<td>Road No.</td>
<td>PATHS</td>
</tr>
<tr>
<td>Contractor</td>
<td>ROAD56</td>
</tr>
<tr>
<td>Contact</td>
<td>AUSTRALIAN GRINDING CO. P/L</td>
</tr>
<tr>
<td>To be Authorised By</td>
<td>ACA</td>
</tr>
<tr>
<td>Authorised By</td>
<td>ACA</td>
</tr>
<tr>
<td>Date Raised</td>
<td>15-APR-2016 10:52</td>
</tr>
<tr>
<td>Target Complete</td>
<td>13-MAY-2016 14:29</td>
</tr>
<tr>
<td>Date Authorised</td>
<td>15-APR-2016 00:00</td>
</tr>
<tr>
<td>Date Instructed</td>
<td>15-APR-2016 00:00</td>
</tr>
<tr>
<td>Date Completed</td>
<td>27-APR-2016 00:00</td>
</tr>
<tr>
<td>Sub Total</td>
<td>[Redacted]</td>
</tr>
<tr>
<td>Balancing Sum</td>
<td>0:00</td>
</tr>
<tr>
<td>Total Cost</td>
<td>[Redacted]</td>
</tr>
<tr>
<td>Labour Units</td>
<td>0:00</td>
</tr>
<tr>
<td>Status</td>
<td>COMPLETED</td>
</tr>
<tr>
<td>Remarks</td>
<td></td>
</tr>
<tr>
<td>Originator</td>
<td>ACA</td>
</tr>
<tr>
<td>Contract Score</td>
<td></td>
</tr>
<tr>
<td>Cost Centre</td>
<td></td>
</tr>
<tr>
<td>Job Number</td>
<td>00000</td>
</tr>
<tr>
<td>Rechargeable</td>
<td></td>
</tr>
<tr>
<td>Cost Recharged</td>
<td></td>
</tr>
<tr>
<td>Estimates</td>
<td></td>
</tr>
<tr>
<td>Actuals</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:**
- The document appears to be a work order form with details such as the work order number, road type, road number, contractor, and dates for various stages of the project. The form also includes fields for costs, balancing sum, and labour units.