**FREEDOM OF INFORMATION COVERSHEET**

The following information is provided pursuant to section 28 of the *Freedom of Information Act 2016.*

FOI reference: TCCSFOI 2018-043

<table>
<thead>
<tr>
<th>Information to be published</th>
<th>Status</th>
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<tbody>
<tr>
<td>1. Access application</td>
<td>Published</td>
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<tr>
<td>2. Decision notice</td>
<td>Published</td>
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<td>3. Documents</td>
<td>Published</td>
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<td>4. Additional information identified</td>
<td>No</td>
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<td>5. Fees</td>
<td>n/a</td>
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<tr>
<td>6. Processing time (in working days)</td>
<td>20 days</td>
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<td>7. Decision made by Ombudsman</td>
<td>n/a</td>
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<td>8. Additional information identified by Ombudsman</td>
<td>n/a</td>
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<td>9. Decision made by ACAT</td>
<td>n/a</td>
</tr>
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<td>10. Additional information identified by ACAT</td>
<td>n/a</td>
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</tbody>
</table>
Dear TCCS,

CMTEDD was in receipt of the below Freedom of Information request (email chain) which we thought ACCESS Canberra may have had documents for, however as the request is for “include all policies, procedures and determinations etc in relation to establishing designated park and ride spots in the ACT, as well as the signage for these designated parking spots” I have been advised that TCCS handle should take carriage of this.

Do you accept full transfer of this request?

Kind regards,

[Contact Information]

TCCS Freedom of Information

From: [Name]
To: TCCS FreedomOfInformation
Subject: FW: Re: Freedom of Information request CMTEDFOI 2018-0111 - TRANSFER REQUEST
[SEC=UNCLASSIFIED]
Date: Friday, 25 May 2018 11:06:56 AM
Attachments: image001.png
image002.png
image003.png
image004.png
Hi

Thanks for your email.
Following the email from [REDACTED], I still intend to proceed with my application for withdrawal of the parking infringement. The fact that I parked in the same spot for almost two months without being aware it was not a designated park and ride parking spot in my view suggests the signage is inadequate.

To this end I now seek to vary my previous FOI request to include all policies, procedures and determinations etc in relation to establishing designated park and ride spots in the ACT, as well as the signage for these designated parking spots.

Please call me on [REDACTED] if you wish to discuss.

Kind regards
Dear [Name],

Freedom of information request: Reference 18-043

I refer to your application made under the Freedom of Information Act 2016 (the FOI Act) which was received on 25 May 2018. You sought access to documents relating to:

- all policies and procedures and determinations etc in relation to establishing designated park and ride spots in the ACT, as well as the signage for these designated parking spots.

I am an Information Officer appointed by the Director-General under section 18 of the Act to deal with access applications made under Part 5 of the Act.

TCCS is required to provide a decision on your access application by 26 June 2018.

The information which you have requested is already publically available on the TCCS website at www.transport.act.gov.au/getting-around/bus-services/passenger-info/park-and-ride.

Other reports that discuss the parking policies in the ACT include:

- Building an Integrated Transport Network – Parking; and

Both reports are publically available and can be located at:


As the information is already publicly available, I have decided to apply section 43 of the Act which allows me to refuse to deal with your application.

Online publishing – disclosure log

Under section 28 of the Act, TCCS maintains an online record of access applications called a disclosure log. Your original access application, my decision and documents in response to your access application will be published in the TCCS disclosure log from 3 days after the date of this decision. Your personal details will not be published.

Ombudsman review,
My decision on your access request is a reviewable decision under section 73 of the Act within 20 working days from the day that my decision is published in TCCS’ disclosure log, or a longer period allowed by the Ombudsman.

If you wish to request a review of my decision you may write to the Ombudsman at:
   The ACT Ombudsman
   GPO Box 442
   CANBERRA ACT 2601

   Via email: Via email at: actfoi@ombudsman.gov.au

ACT Civil and Administrative Tribunal (ACAT) review
Under section 84 of the Act, if a decision is made under section 82(1) on an Ombudsman review, you may apply to the ACAT for review of the Ombudsman decision.

Further information may be obtained from the ACAT at:
   ACT Civil and Administrative Tribunal
   Level 4, 1 Moore Street
   GPO Box 370
   CANBERRA CITY ACT 2601

   www.acat.act.gov.au

If you have any queries concerning the directorate’s processing of your request, or would like further information, please contact the directorate’s FOI Coordinator on telephone 6205 5408 or email tccs.foi@act.gov.au.

Yours sincerely

Cherie Hughes
Information Officer
Transport Canberra and City Services

25 June 2018